

APPLICATION CHECKLIST

- { } **Loan Application**
- { } **Business Plan**
- { } **Job Schedule and Creation**
- { } **Proof of Matching Funds**
- { } **Equipment List (if purchasing with funds borrowed)**
- { } **Documentation of Collateral**
- { } **Purchase or Lease Agreement (property acquisition)**
- { } **Property Appraisal, Site Survey (if applicable), Legal Description of Property**
- { } **Insurance Policy or Binder (closing purposes)**
- { } **Personal Financial Statements of Owner(s)**
 - **Tax Returns of Owners (3 years)**
 - **Resume of Owner (s)**
- { } **Financial History (3 years)**
 - **Balance Sheet**
 - **Profit & Loss Statement**
 - **Cash Flow Statement**
 - **Tax Returns of Business**
- { } **Financial Projections (3 years)**
 - **Balance Sheet**
 - **Income Statement**
 - **Cash Flow Statement**